

## VNA RUMMAGE SALE DONATION PROCESS & DROP OFF GUIDELINES

We greatly appreciate your thoughtfulness in donating items to our rummage sale. Each sale we are overwhelmed with the magnitude of your generosity in donating gently used clothing, furniture and household items. The variety of your items is what makes rummage such a special event and keeps our shoppers coming back! Thank you!

When gathering items, please understand that we are unable to accept every item. Space for storage, display and sale is limited. In addition, the cost to dispose of unsaleable items increases each sale, and we also must follow environmental and safety regulations.

When preparing your donations, think **SUCCESS**:

1. **Saleable**: would you buy the item again?
2. **Usable**: is it in good working order?
3. Is it **Clean**?
4. **Contains** all parts?
5. **Excellent** condition, or at least good condition?
6. **Safe**: is it an item that is safe for resale?
7. **Saleable**: will a rummage customer buy it?

We accept donations for about 17 days each sale. The longest lines are at the beginning and at the end of the donation period and on weekends. Streamline your donation experience by coming during the middle of the donation period and the middle of the week when lines are typically shorter. Please feel free to contact us with questions about specific items, particularly large and heavy ones!

### Drop Off Guidelines

**To help keep your donation process simple and efficient, we suggest loading items into your vehicle in the reverse order of drop off, following this list arranged in loading order: volunteers will be there to help!**

1. **Computers**, including peripherals and software. These will be unloaded last and normally from the right side of your vehicle.
2. **Books**. Because books are heavy and our volunteers mostly women, please place books in sturdy bags or boxes with no more than 15 pounds in each. These will also be unloaded to the right.
3. **Furniture**. This category includes not only furniture but also other items sold in the largest tents such as home and garden tools, baby and medical equipment, luggage, rugs, prints and other art. These and all following categories will be unloaded to the left.
4. **Sporting goods**, including exercise machines (not all may be accepted), skis and acceptable boots, skates, baseball caps, bats and gloves, golf clubs, fishing rods and the like.

5. **Electrical and optical equipment.** Includes anything with a plug or batteries that must be tested before resale except computers; also includes cameras, enlargers and other photographic items, binoculars and telescopes. These will be unloaded first, from the left.
6. **Miscellaneous Sorting Area.** Includes all clothing, accessories, linens, toys, games and puzzles, kitchen and household items, music items, stationary, greeting cards, arts and crafts supplies, travel and vanity items, curtains and curtain rods, and anything else acceptable and not listed elsewhere

